

To: Bruce Platt

From: LeShan Smith

Re: Request for Board Approval to Destroy FLHMOCP files as per the FLHMOCAP Retention and Destruction Policy

Below is a list of the files needing The Board's approval to be destroyed. All files meet the guidelines of the FLHMOCAP approved Retention and Destruction Policy.

- 1. FY 2005 Plan Manager Contract**
- 2. 2005 SPIA Bank Statements**
- 3. 2005 Southtrust Bank-Wachovia Bank Reconciliations – Acct. 94-442-826/2000944428667 and Acct. 1885022368**
- 4. 2005 Southtrust Bank/Wachovia Bank Statements of Asset and Activity**
- 5. 2005 Disbursements**
- 6. 2005 Cash Receipts**
- 7. 2006 SPIA Bank Account**
- 8. 2006 Disbursements**
- 9. 2006 Cash Receipts**
- 10. 2006 Southtrust Bank/Wachovia Bank Statements of Asset and Activity**
- 11. 2006 Wachovia Bank Reconciliations Acct. 2000944428267**
- 12. 2007 Wachovia Bank Reconciliations**
- 13. 2007 Wachovia Bank Statement of Assets and Activity**
- 14. 2007 SPIA Bank Reconciliations**
- 15. 2007 Disbursements**
- 16. 2007 Cash Receipts**
- 17. 2007 Journal Entries**
- 18. 2007 Audit Reports**
- 19. 2008 Wachovia Bank Reconciliations**
- 20. 2008 Wachovia Bank Statement of Assets and Activity**
- 21. 2008 SPIA Bank Reconciliations**
- 22. 2008 Disbursements**
- 23. 2008 Cash Receipts**
- 24. 2008 Journal Entries**
- 25. 2008 Audit Reports**
- 26. 2008 Federal Income Tax**
- 27. 1990 – 2007 1099 Miscellaneous**
- 28. 1998 – 2008 Federal Income Tax**
- 29. 1997 – 2008 Independent Audits**
- 30. Florida Department of Finance Services - 2005 – 2008 Consulting Reports and Operational Analysis**
- 31. Operational Review ending 2004**
- 32. Operational Review 2005 – 2008**